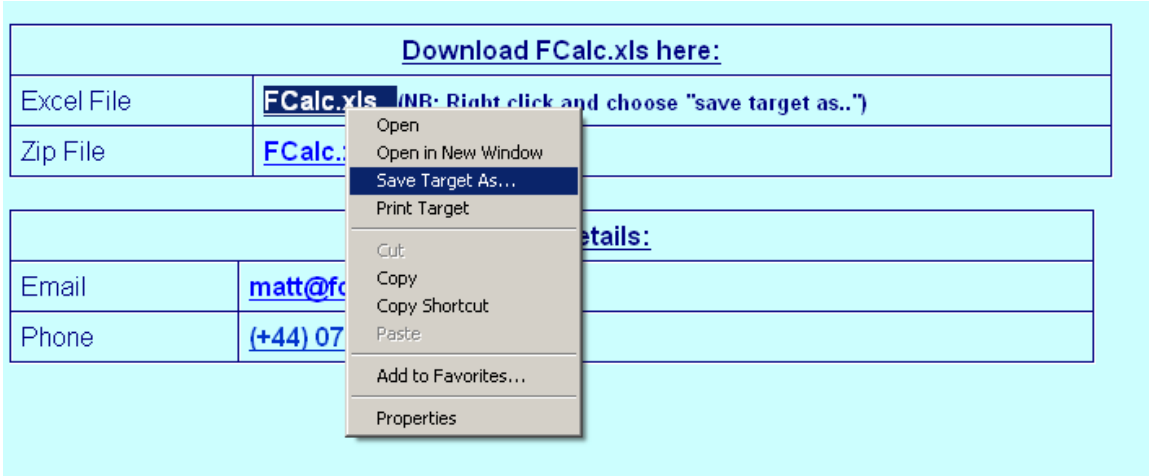


FCalc Setup Instructions

Step 1.

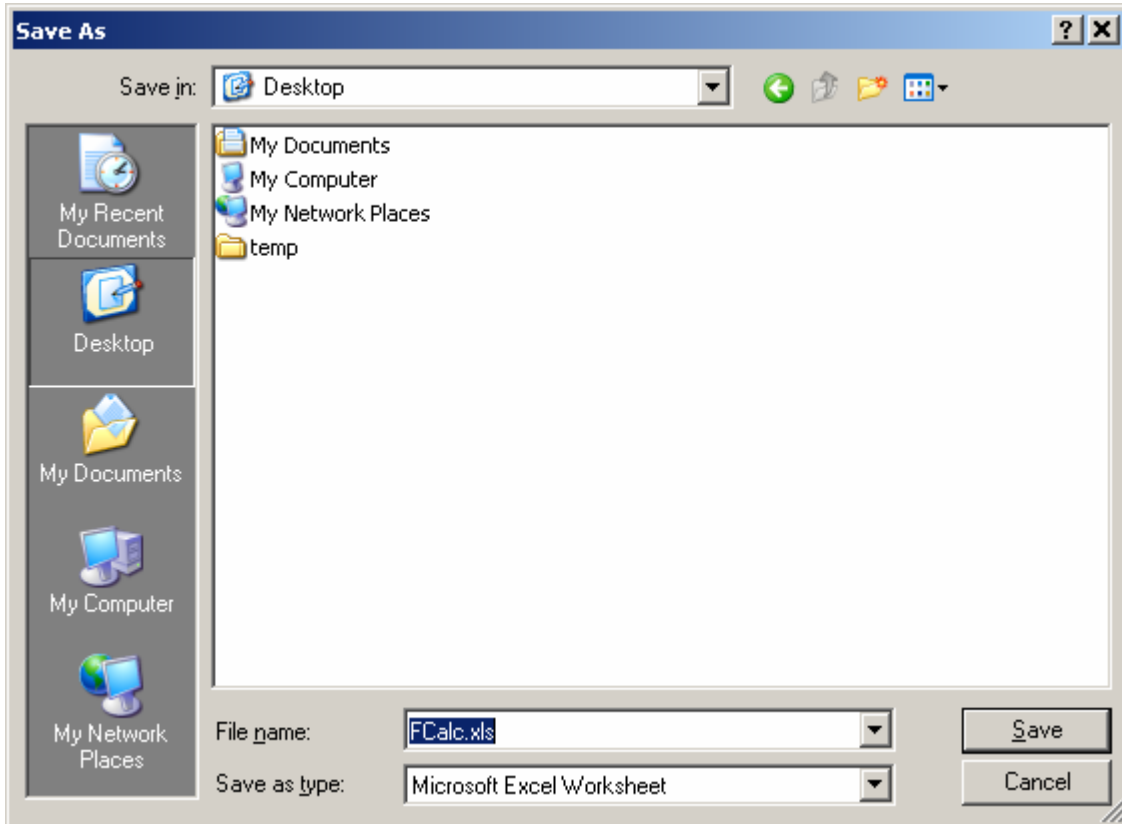
- 1.1 Ensure that your computer has Microsoft Excel 97 or above installed.
- 1.2 Go to www.fcalc.co.uk
- 1.3 Right click on the "FCalc.xls" link and choose "Save Target as....."



F Calc Setup Instructions

Step 2.

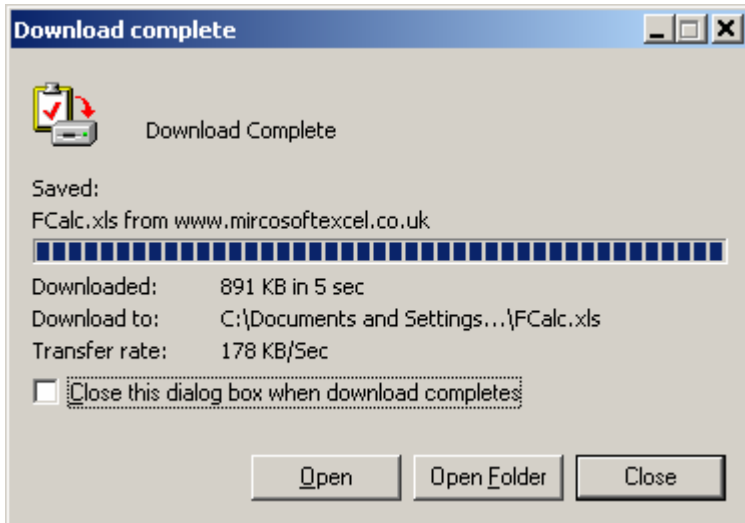
2.1 Choose "Desktop" as the location to save the file.....



FCalc Setup Instructions

Step 3.

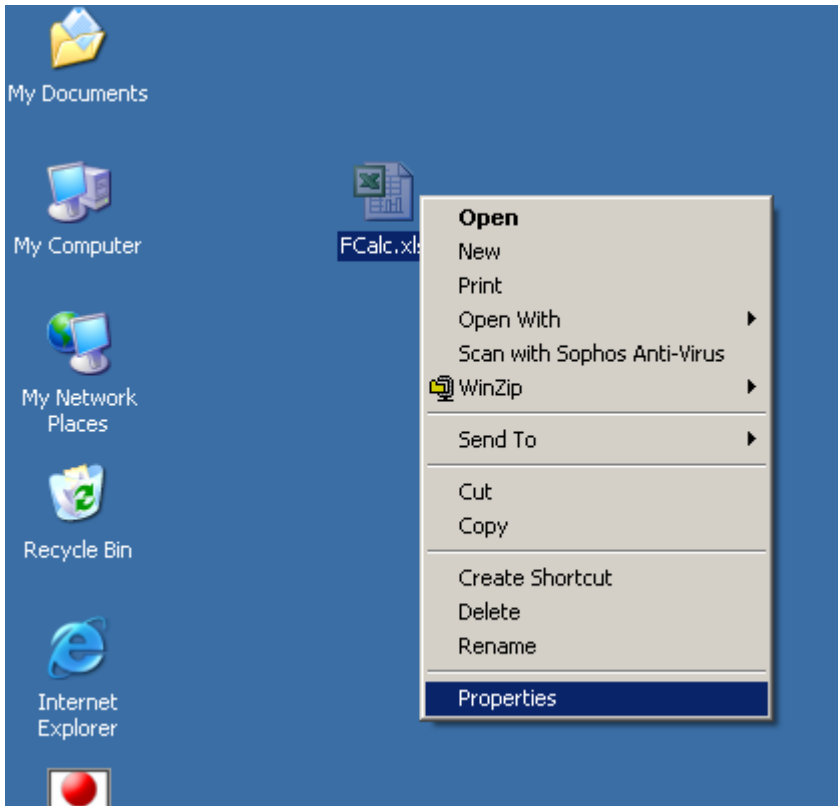
- 3.1 Once the download is complete choose the “Close” button on this window.....



FCalc Setup Instructions

Step 4.

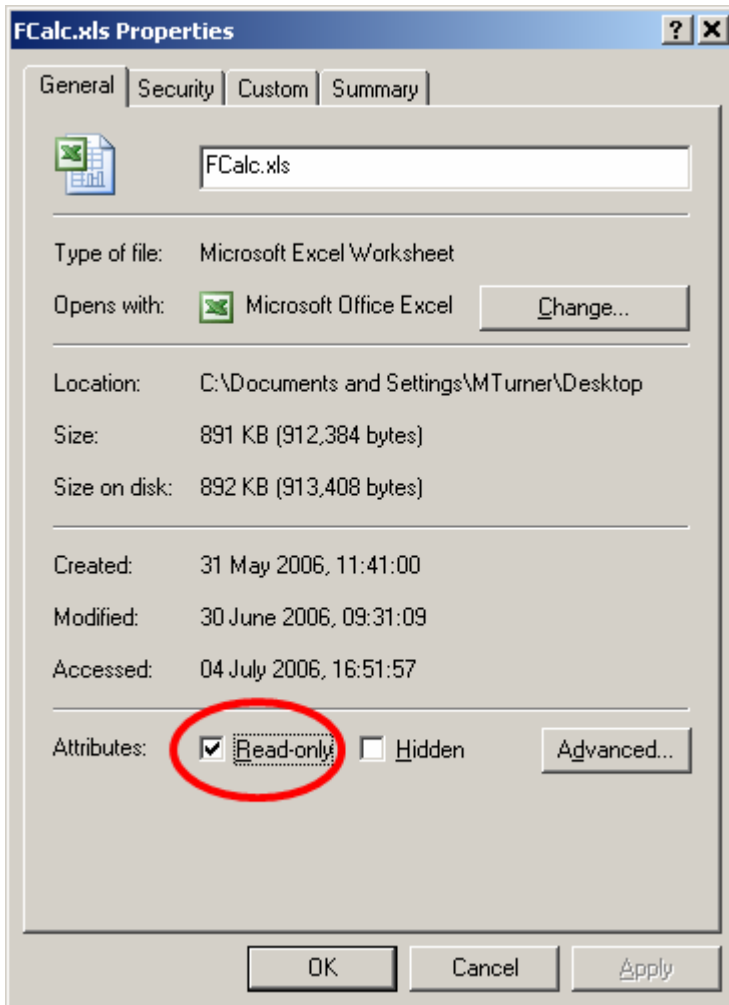
- 4.1 Go to your computers desktop
- 4.2 Locate the “FCalc.xls” file.
- 4.3 Right click it.
- 4.4 From the menu choose “Properties”.



FCalc Setup Instructions

Step 5.

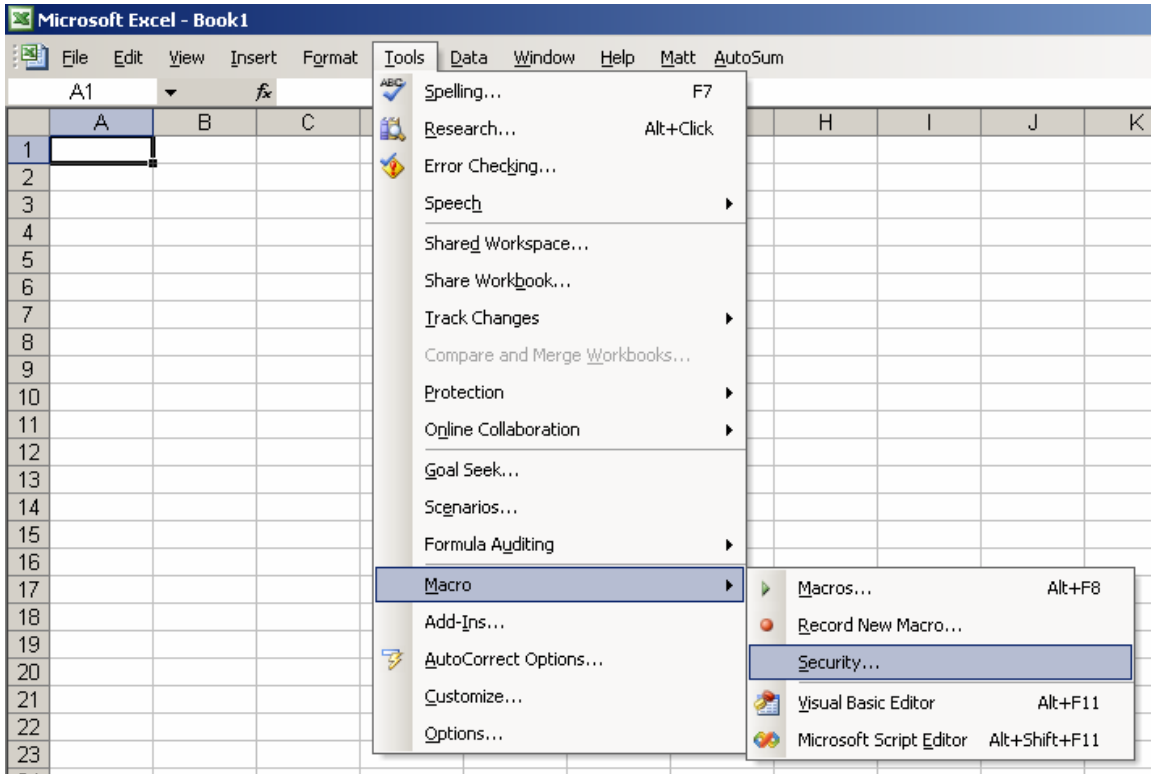
- 5.1 On the general tab ensure that the “Read Only” check box is ticked.
- 5.2 Then select “OK”.



F Calc Setup Instructions

Step 6.

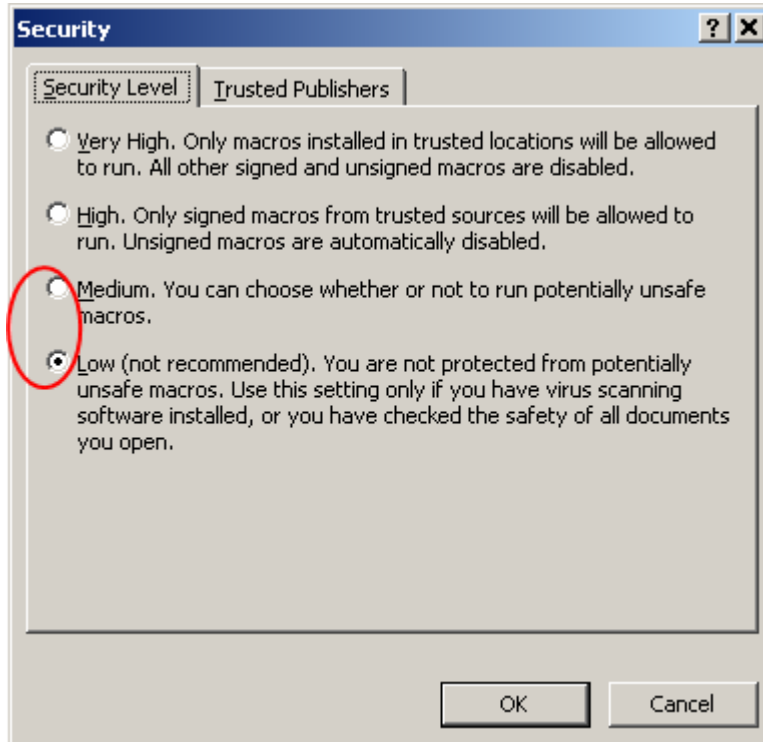
- 6.1 Start the program Microsoft Excel on your computer
- 6.2 Select the drop down menu Tool>Macro>Security



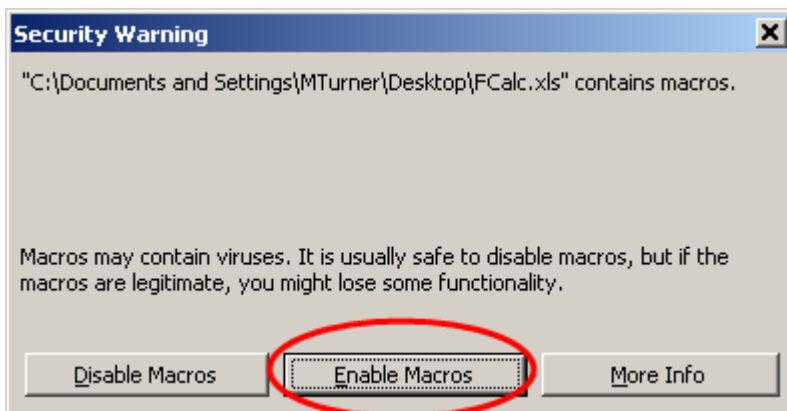
F Calc Setup Instructions

Step 7.

- 7.1 On the “Security Level” tab ensure the either the “Medium” level or the “Low” level is selected.
- 7.2 Then click “OK”.



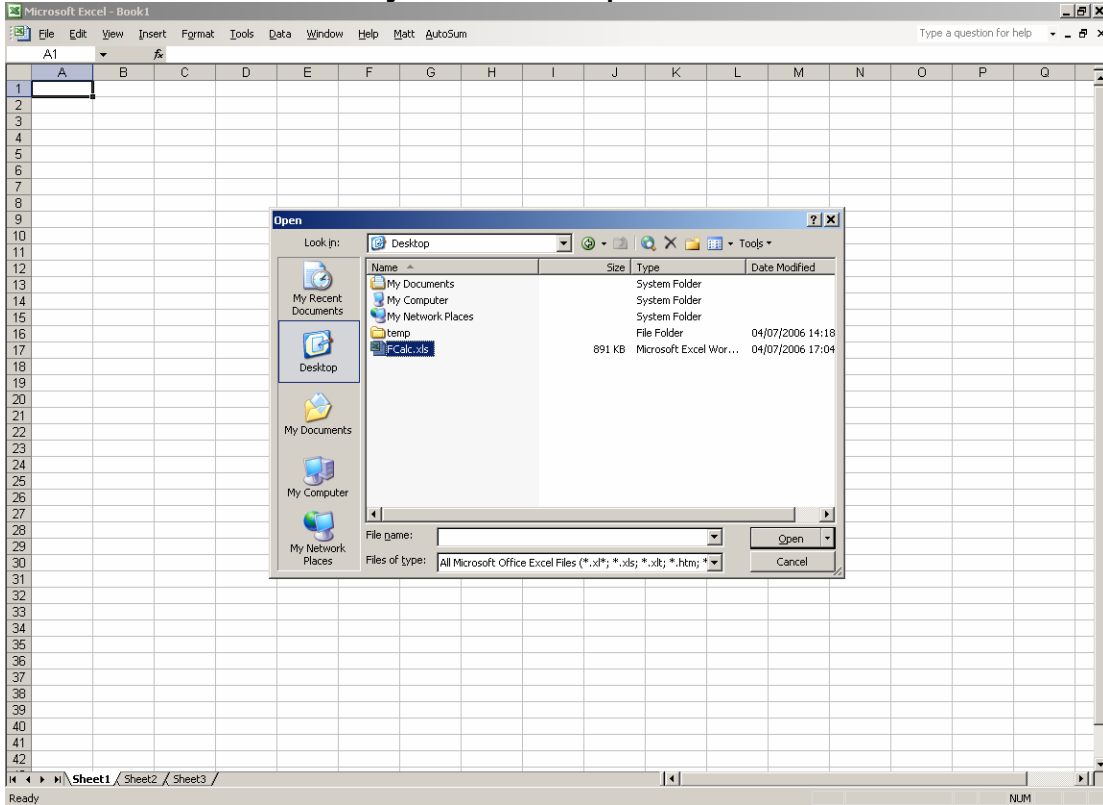
- 7.3 If you select “Medium” then you will be prompted to “Enable” or “Disable” macros every time you start “F Calc.xls” In this case you should always select “Enable” for F Calc to work.



FCalc Setup Instructions

Step 8.

8.1 Finally Click “File” and then “Open” and select “The “FCalc.xls” file from your desktop.



FCalc Setup Instructions

Step 9.

9.2 If you see the FCalc welcome screen as shown below you have successfully installed FCalc onto your computer.

